

**TOWN OF CAMBRIDGE**

ASSESSORS', OVERSEER OF THE POOR, AND SELECTMEN'S MEETING MINUTES  
NOV. 15, 2017 3:00PM

## **I. OPEN MEETING**

### **A. OPEN SESSION**

### **B. ROLL CALL Michael Watson, William Digby, and Ronald Watson**

1. Guests: Joshua Morin, David Haverfield, Alan Truax, Lynda Gunther, Roger Lewis, Evelyn Farrar, Edward Farrar, Daniel Davis, Jeffrey Dubay, and Carol Laplant

### **C. MINUTES**

### **D. Board of Assessors**

1. **CONTRACTED TAX ASSESSOR-** Joshua Morin and David Haverfield representing Hamlin Associates appeared to discuss the progress of the Municipal Equalization Project (tax revaluation).

*a) Uncooperative property owners were considered. Certified letters will be mailed to them, the Board unanimously agreed.*

*b) Lists of property owners by Map and Lot and Alphabetical were supplied to the firm, by the Administrative Assistant.*

*c) Techniques used for valuations were discussed with those in attendance.*

2. T.A. P. property up for sealed bid has been submitted for publication with the Eastern Gazette and the Rolling Thunder Express, the Board acknowledged.

3. 2017 TAX questions from October meeting:

*a) Margaret Sabbio's questions will be addressed with the revaluation, the Board acknowledged.*

4. CMAAO dues and membership have not been completed, the Board acknowledged.

5. Personal property tax fairness was questioned by Daniel Davis and Jeffrey Dubay. Lynda Gunther gave an explanation of the BETR tax program. Other issues relating to personal property were considered. Daniel Davis requested a copy of the State laws regarding personal property tax assessment.

**E. EXPENDITURES WARRANT was approved and signed by the Board.**

## **II. OLD BUSINESS**

**A. A grant writing committee of 3 to 5 citizens, established by the town to coordinate with Gail Chase of KVCOG is necessary, Michael Watson reported. Daniel Davis and Jeffrey Dubay offered to serve on such a committee.**

- B. A storage shed (10'x16') quote has been received. A steel building was discussed. No decision was made by the Board.**
- C. Fire pond contractor has submitted a "W-9" and a listing of insurance coverage, but not a certificate of liability insurance. The information received has been forwarded to the Fire Dept. as agreed at the 11/8/17 Selectmen's meeting, the Board acknowledged.**
- D. MMA 2016 Local Government Finance Survey needs completion, the Board acknowledged.**
- E. Vital Record book restoration fund raisers have raised nearly \$700. This, along with the \$500 set aside at town meeting is enough to restore the oldest book. Permission to do so was granted by the Board on Nov. 8, 2017, however the arrangements have not been made yet, the Board acknowledged.**
- F. The representation letter for the 2015 audit has been mailed, the Board acknowledged.**
- G. Website ideas approved at the 11/8/17 meeting have not been implemented, the Board acknowledged.**
- H. Daniel Davis' petitions for request of repeal and amendments to ordinances have not been received. He stated that he does not plan to collect signatures for petitions, the Board acknowledged.**
- I. Conservation land registry potential obligation was reviewed by Michael Watson, the Board acknowledged.**

### **III. NEW BUSINESS**

- A. 2017 budget requests, the Board agreed to consider the requests at the budget meeting in January 2018.**
- B. 2017 warrant articles, the Board agreed to consider the requests at the budget meeting in January 2018 after proposed amounts were established.**

### **IV. COMMITTEE REPORTS**

- A. ANIMAL CONTROL OFFICER**
- B. APPEALS BOARD**

**C. CEMETERIES**

1. Helen Perry's request has no response from the committee yet, the Board acknowledged.
2. Michael Watson requested a tally of the expenses charged by Attorney Nessmann in the boundary conflict at the CMGC, the Board acknowledged.

**D. CODE ENFORCEMENT OFFICER/LPI**

**E. Dam restoration**

**F. E911**

**G. EDUCATION**

1. Minutes and agendas will be emailed beginning 12/12/17, the Board acknowledged.

**H. EMERGENCY MANAGEMENT**

1. Michael Watson has submitted a "controlled burning" letter to FEMA, the Board acknowledged.

**I. FIRE DEPARTMENT**

**J. HEALTH OFFICER**

**K. PLANNING BOARD**

**L. RECYCLING AND SOLID WASTE**

**M. ROAD COMMISSIONER**

1. Mr. Hibbert's letter of 11/08/2017 has been directed to the Maine Dept. of Transportation, the Board acknowledged.
2. Seth Elderkin, the road contractor was invited to the meeting, but did not appear. He has been asked for quotes for 2 loads of gravel for the Pease Rd. and ditching on the Andrew Ham and Leavitt Roads, Michael Watson reported.

**N. TAX COLLECTOR**

1. 2015 tax liens are due to mature Dec. 6, 2017, the Board acknowledged.

**O. TOWN CLERK**

1. Election "wrap up" is still underway, the Board acknowledged.

**P. REGISTRAR OF VOTERS**

1. Election "wrap up" is completed, the Board acknowledged.

**Q. TREASURER**

1. Deposits in Bangor Savings Bank are over the \$250,000 FDIC limit. - Permission was unanimously granted by the Board to transfer \$175,000 to an Insured Cash Sweep money market account at Bangor Savings Bank.

2. Michael Watson, Chairman needs to sign documents at Bangor Savings Bank to be a co-signer in case of emergency. Ronald Strouse's name has been removed.

3. Cemetery CDs are due to mature 11/27/17. The Board unanimously granted permission to move the CDs into higher paying interest and longer term CDs. Also, Mrs. Laplant was directed to add the 2017 perpetual care amounts to CDs.

**R. WELFARE**

1. The General Assistance notice posted on the front door of the town office has been replaced with new directions. Persons are directed to contact Michael Watson in an emergency and the hours for accepting applications have been changed to Monday and Friday 8 AM to Noon, the Board acknowledged.

**V. CORRESPONDENCE was reviewed by the Board.**

**VI. TRAINING OFFERS were reviewed by the Board.**

The minutes were recorded by Carol F. Laplant and are not verbatim.