

Town of Cambridge
Street Addressing Ordinance

Section 1. Purpose

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety and emergency services, postal delivery, and business delivery.

Section 2. Authority

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A., Section 3001.

Section 3. Administration

This ordinance shall be administered by the Addressing Officer, who shall assign numbers to all properties with buildings both on existing and proposed roads. The Addressing Officer shall be appointed by the Board of Selectmen. The Addressing Officer is responsible for and authorized to assign all required addressing for the Town and provide all road naming, addressing and other database information to the state agency responsible for maintaining Enhanced 9-1-1 service. The Addressing Officer shall be responsible for maintaining the following records of this ordinance:

- a. A Town of Cambridge map for official use showing road names addressing range numbers.
- b. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Section 4. Naming System

All roads in the Town of Cambridge that serve two or more building structures shall be named regardless of whether the ownership is public or private. A road name assigned by the Town shall not constitute or imply acceptance of the road as a public way. The following criteria shall govern the naming system:

- a. Similar names – no two roads shall be given the same or similar sounding (e.g. Pine Road and Pine Lane) names.
- b. Each road shall have the same name throughout its entire length.

Section 5. Numbering System

- a. Numbers shall be assigned every 50 (fifty) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, as the numbers ascend.
- b. Main Street shall start behind the Grange Hall on Rt. 150 and continue Northerly on Rt. 150 to the culvert by the Church. All other roads shall begin number origins at that end of the road closest to the center of Town.

- c. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- d. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or driveway of said structure, and shall be assigned by the addressing officer.
- e. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy, for example, 230 Maple Ln. and 230 Maple Ln. Unit 1; or 230 Maple Ln. Apartment 1; or 230 Maple Ln. Suite 1.

Section 6. Compliance

All owners of structures shall display and maintain in a conspicuous place on said structure, assigned numbers in the following manner:

- a. **Number on the Structure or Residence.** Where the residence or structure is within 50 (fifty) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure in the vicinity of the front door or entry.
- b. **Number at the Street Line.** Where the residence or structure is over 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, mailbox, or on some structure at the property line adjacent to the walk or access drive to the residence or structure at a sufficient height above ground to be easily seen.
- c. **Size and Color of Number.** Numbers shall be of a color that contrasts with their background color and shall be a minimum of 4 (four) inches in height. Numbers shall be located to be visible from the roadway at all times of the year.
- d. Every person whose duty is to display the assigned number shall remove any different number, which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.
- e. Interior location: All residents and other occupants are requested to post the assigned number and road name adjacent to their telephone for emergency reference.

Section 7 New Developments and Subdivisions

All new developments and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

- a. New Developments. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to procure an assigned number from the Town. This shall be done at the time of the issuance of the building permit.
- b. New Subdivisions. Any prospective sub-divider shall show a proposed road name and lot numbering system on the pre-application submission to the Planning Board. Approval by the Planning Board shall constitute the assignment of road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the street at the appropriate intervals, so as to aid in the assignment of numbers to structures subsequently constructed.

Section 8 Adoption and Amendments

This ordinance shall become effective upon approval at a regular or special Town Meeting.

This ordinance may be amended in accordance with provisions of state law governing all ordinances.

Current Roads (Jan 2011)

Andrew Ham	Bailey
Bridge	Brown (right of way)
Burdin's Corner	Cuddy
Dexter	Folger Lane (private road)
Goose Flat	Guilford
Ham Hill	Harmony
Leavitt	Main Street
North	Parkman Woods
Pease	Ripley
Watt Pit (discontinued to maintenance)	